

# The Student Teacher Online Registration Portal

A quick guide from the NYC Department of Education

Office of Teacher Recruitment & Quality

# Accessing the portal in 3 different ways:

1. Go to [www.teachnyc.net](http://www.teachnyc.net) and click on the “Student teachers” link at the top.
2. Go to [www.teachnyc.net](http://www.teachnyc.net) and click on the “Student Teaching in Our Schools” in “Student Teachers and Teacher Incentives” tab.
3. Enter <http://nyc.teacherssupportnetwork.com/studentteacher> in your search window.

New application | Continue an application | NYC Teaching Fellows **Student teachers** Contact us

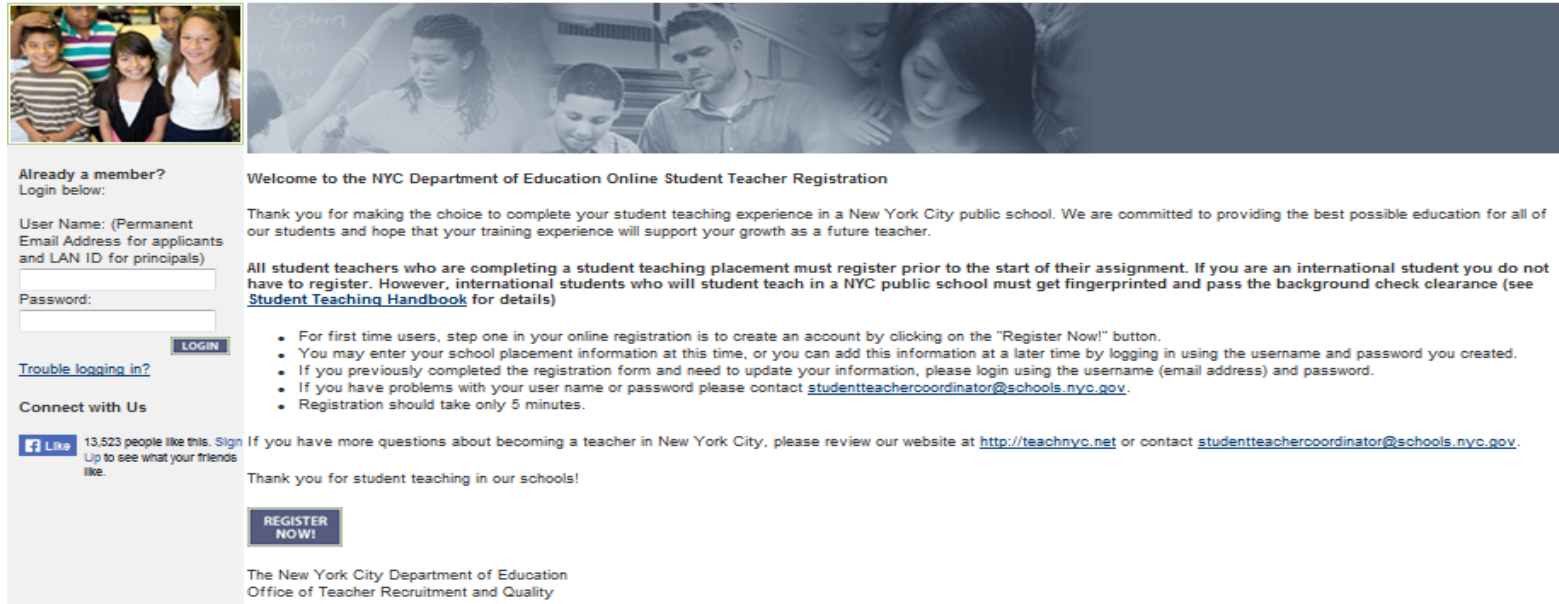
search here...

SEARCH



Home	Teaching in NYC	Who We're Looking For	Salary and Benefits	Getting Certified	Applying and Getting Hired	Student Teachers and Teacher Incentives	Additional School-Based Positions
<h2>Student Teaching in Our Schools</h2> <p>The NYC Department of Education collaborates with local colleges and universities as well as other New York State and out-of-state schools of education to provide currently enrolled students the opportunity to have a fulfilling urban experience as a student teacher. Student teachers in our public schools gain practical hands-on experience through classroom and professional development activities. With the guidance of an experienced cooperating teacher, student teachers will improve their instructional strategies, assessment practices and classroom management skills.</p> <p>The NYCDOE provides the following resources:</p> <ul style="list-style-type: none"><li>• The opportunity to work with a diverse student population and experienced staff.</li><li>• Student teacher placement opportunities at almost 1,600 elementary, middle, and secondary schools.</li><li>• Guidance and support through the recruitment and hiring process.</li><li>• Networking events with principals and recruitment staff.</li></ul> <h3>NYC Department of Education Online Student Teacher Registration</h3> <p>Thank you for making the choice to complete your student teaching experience in a New York City public</p>						<p>Financial Support</p> <p>TeachNYC Select Recruits</p> <p><b>Student Teaching in Our Schools</b></p> <p>Spring Classroom</p>	<p><b>Student Teaching in Our Schools</b></p> <p>Join the largest school district in the nation.</p> <p>The choices are unlimited.</p> <p>And so are the rewards.</p>

# First time users and logging in



Already a member?  
Login below:


User Name: (Permanent Email Address for applicants and LAN ID for principals)

Password:

[LOGIN](#)

[Trouble logging in?](#)

Connect with Us

 13,523 people like this. Sign Up to see what your friends like.

Welcome to the NYC Department of Education Online Student Teacher Registration

Thank you for making the choice to complete your student teaching experience in a New York City public school. We are committed to providing the best possible education for all of our students and hope that your training experience will support your growth as a future teacher.

All student teachers who are completing a student teaching placement must register prior to the start of their assignment. If you are an international student you do not have to register. However, international students who will student teach in a NYC public school must get fingerprinted and pass the background check clearance (see [Student Teaching Handbook](#) for details)

- For first time users, step one in your online registration is to create an account by clicking on the "Register Now!" button.
- You may enter your school placement information at this time, or you can add this information at a later time by logging in using the username and password you created.
- If you previously completed the registration form and need to update your information, please login using the username (email address) and password.
- If you have problems with your user name or password please contact [studentteachercoordinator@schools.nyc.gov](mailto:studentteachercoordinator@schools.nyc.gov).
- Registration should take only 5 minutes.

If you have more questions about becoming a teacher in New York City, please review our website at <http://teachnyc.net> or contact [studentteachercoordinator@schools.nyc.gov](mailto:studentteachercoordinator@schools.nyc.gov).

Thank you for student teaching in our schools!

[REGISTER NOW!](#)

The New York City Department of Education  
Office of Teacher Recruitment and Quality

- ❖ If this is your first time entering information on the site, click on “Register Now!” to start.
- ❖ If you have already registered and wish to update your information or add a school placement, login by using your existing username (email address) and password.
- ❖ If you are an international student you **do not** have to register. However, international students who will student teach in a NYC public school must get fingerprinted and pass the background check clearance (see Student Teaching Handbook for details).


# Creating Profile

- ❖ Complete all required fields marked with an asterisk. As we frequently communicate with registered student teachers about the full-time application and hiring process as well as other important information, be sure to enter an **active** email address when registering.

NYC  
Department of  
Education

Thursday, September 18, 2014

## Student Teacher Profile



Please complete the following information to register a student teacher.  
**Your information will not be shared with any third parties and will be kept confidential.**


*Fields marked with an \* are required*

**BASIC INFORMATION/LOGIN PROFILE** [Student Teacher Registration User Guide \(PDF\)](#)

<b>Already a member?</b> Login below:	*First Name	<input type="text"/>	*Password (6-18 characters)	<input type="text"/>
User Name: (Permanent Email Address for applicants and LAN ID for principals)	*Last Name	<input type="text"/>	*Verify Password	<input type="text"/>
<input type="text"/>	*Social Security Number (SSN):	<input type="text"/> - <input type="text"/> - <input type="text"/>	*Password Hint	Mother's Maiden Name <input type="text"/>
Password:	*Permanent Email Address Preferred address for contact with the DOE (please note this will be your User Name)	<input type="text"/>	*Password Hint Answer	<input type="text"/>
<input type="text"/>	*Confirm Email Address	<input type="text"/>		
<input type="text"/>	*Home Phone (no dashes or parentheses)	<input type="text"/>	Cell Phone (no dashes or parentheses)	<input type="text"/>

[Trouble logging in?](#)

Connect with Us

 Like 13,436 people like this. Sign Up to see what your friends like.

# Security Clearance and Placement Information



**PROFILE**

**PLACEMENTS**

Thank you for registering as a student teacher with the New York City Department of Education.

You may now enter your school placement or log-off and continue to enter them at a later time.

**CONTINUE** **PLACEMENT** **LOG OFF**

The New York City Department of Education  
Office of Teacher Recruitment and Quality

- ❖ You have completed the registration step. You will receive an email with detailed instructions on how to obtain security clearance from the NYC Department of Education. **Please note that Student teachers who will be classroom observers for more than 5 days in a NYC public school must obtain security clearance that includes a criminal history check.**
- ❖ At this point, you can either log off or if you know your placement information enter your placement information. To add the information in at a later date, simply log back into the form using your username and password.

# Placement Confirmation Letter

- ❖ If you have entered the placement information, please make sure to print the Placement Confirmation Letter.
- ❖ If you do not have your placement information yet, please make sure to enter it as soon as you receive it. **You are required to present this letter before or on the first day of your student teaching.**



Tuesday, September 30, 2014

## Student Teacher Placements



PROFILE

PLACEMENTS

Please enter all required fields.

If you do not have any school placement information at this time you may logout and update your information at a later time.

If you have multiple placement locations, you will have the option to enter additional ones.

*Fields marked with an \* are required.*

### Student Teacher Placement

**ADD PLACEMENT**

**Placement** [Print the Placement Confirmation Letter](#)

\*Semester

Fall 2014

\*Subject

Dance

\*Grade Level

Middle School

\*School Borough

Manhattan

\*Placement School

M036 - P.S. 036 Margaret Douglas

# Student Teaching Handbook and Questions

Please make sure to read the Student Teaching Handbook located on “Student Teachers and Teacher Incentives” tab in “Student Teaching in Our Schools” section.

If you have any further questions please feel free to contact:  
[studentteachercoordinator@schools.nyc.gov](mailto:studentteachercoordinator@schools.nyc.gov)

**Thank you for your interest in  
student teaching in our schools!**