



The Road to New York State Certification Workshop

This workshop will give you all the information you need to become a New York State certified teacher

WORKSHOP DATES FOR 2017

DATE	TIME
Thursday, July 6, 2017	4:00 PM – 6:00 PM
Thursday, August 3, 2017	4:00 PM – 6:00 PM
Thursday, September 7, 2017	4:00 PM – 6:00 PM
Thursday, October 5, 2017	4:00 PM – 6:00 PM
Thursday, November 2, 2017	4:00 PM – 6:00 PM
Thursday, December 7, 2017	4:00 PM – 6:00 PM

LOCATION: NYC Department of Education
65 Court Street, Room 506
Brooklyn, NY 11201

Walk-in candidates will not be admitted into a workshop.

In order to reserve a space for the workshop, you must register prior to the date of the workshop **by sending this form and a \$25 money order** to the address listed below. Please make your **money order** out to the New York City Department of Education. Please note that this **fee is non-refundable**. While we make every attempt to give you your first choice, space is limited. When your request is processed, you will receive a post card and email confirmation with the confirmed date. You must bring post card or the email confirmation with you.

If for any reason you need to reschedule, there will be an additional **charge of \$10 to be rescheduled** for a later date if you are calling five days prior to the workshop.

I would like to attend the certification workshop on: Choice 1 _____
Choice 2 _____

Name: _____

Address: _____

City: State: Zip Code: _____

Phone: Cell Phone: _____

Email: Last 4 number of SSN#: _____

Send this completed form and your money order to:

The New York City Department of Education – HR School Support, 65 Court Street, Room 506C, Brooklyn, NY 11201 at least three weeks ahead of the workshop you would like to attend. If you have any questions, please call 718-935-4435.